



**REQUEST TO LIST AVAILABLE RENTAL UNIT**

This form is intended for landlords who need assistance listing their available rental units with RCAP Solutions. If you do not need assistance, please visit [rcap.gosection8.com](http://rcap.gosection8.com) to get started. Completed form should be emailed to: RentalAssistance@rcapsolutions.org or faxed to: 508-519-0779. Alternatively, you can mail the completed form to our address listed below.

<u>Address of Available Unit:</u> Street Address: _____ Apartment Number: _____ City: _____ State: _____ ZIP: _____	<u>Landlord Contact/Representative:</u> Full Name: _____ Company: _____ Email Address: _____ Primary Phone Number: _____
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**PROPERTY INFORMATION**

Requested Rent: \$ _____	Security Deposit: \$ _____ <input type="checkbox"/> Negotiable	Bedrooms: _____ Baths: _____	Date Available: _____	Square Footage: _____ Year Built: _____	Pets Allowed: <input type="checkbox"/> Yes <input type="checkbox"/> No Lot Size: _____
Property Type: <input type="checkbox"/> House <input type="checkbox"/> Townhouse/Villa <input type="checkbox"/> Apartment <input type="checkbox"/> Condo <input type="checkbox"/> Mobile Home <input type="checkbox"/> Rowhouse <input type="checkbox"/> Duplex (check one) <input type="checkbox"/> Triplex <input type="checkbox"/> 4Plex					

**AMENITIES & ACCESSIBILITY (Check all that apply)**

<u>Laundry Type:</u> <input type="checkbox"/> W/D Hookups <input type="checkbox"/> Washer <input type="checkbox"/> Dryer <input type="checkbox"/> Onsite Laundry <input type="checkbox"/> Washer/Dryer	<u>Heat Type:</u> <input type="checkbox"/> Baseboard <input type="checkbox"/> Boiler <input type="checkbox"/> Heat Pump <input type="checkbox"/> Radiator <input type="checkbox"/> Window/Wall <input type="checkbox"/> Space <input type="checkbox"/> Central <input type="checkbox"/> None	<u>Indoor:</u> <input type="checkbox"/> Ceiling Fans <input type="checkbox"/> Furnished <input type="checkbox"/> Fireplace <input type="checkbox"/> Cable Included <input type="checkbox"/> Security System	<u>Outdoor:</u> <input type="checkbox"/> Swimming Pool <input type="checkbox"/> Gated Community <input type="checkbox"/> Lawn Care Included <input type="checkbox"/> Trash Removal Included <input type="checkbox"/> Fenced Yard	<u>Kitchen:</u> <input type="checkbox"/> Dishwasher <input type="checkbox"/> Stove <input type="checkbox"/> Garbage Disposal <input type="checkbox"/> Refrigerator <input type="checkbox"/> Microwave		
<u>Parking:</u> <input type="checkbox"/> 1 Car Carport <input type="checkbox"/> 2 Car Carport <input type="checkbox"/> 1 Car Garage <input type="checkbox"/> 2 Car Garage <input type="checkbox"/> 3 Car Garage	<input type="checkbox"/> Unassigned <input type="checkbox"/> Assigned <input type="checkbox"/> Driveway <input type="checkbox"/> Street <input type="checkbox"/> None	<u>Exterior:</u> <input type="checkbox"/> Balcony <input type="checkbox"/> Deck <input type="checkbox"/> Patio <input type="checkbox"/> Porch	<u>Other:</u> <input type="checkbox"/> Age Restricted <input type="checkbox"/> Pest Control Included	<u>Utilities (Electric):</u> <u>Paid By:</u> <input type="checkbox"/> Tenant <input type="checkbox"/> Owner	<u>Heating Fuel:</u> <input type="checkbox"/> Gas <input type="checkbox"/> Electric <input type="checkbox"/> Propane	<u>Heating Fuel Paid By:</u> <input type="checkbox"/> Tenant <input type="checkbox"/> Owner
<u>Water Type:</u> <input type="checkbox"/> Well Water <input type="checkbox"/> City Water	<u>Water Paid By:</u> <input type="checkbox"/> Tenant <input type="checkbox"/> Owner	<u>Hot Water Fuel:</u> <input type="checkbox"/> Gas <input type="checkbox"/> Propane <input type="checkbox"/> Electric	<u>Hot Water Paid By:</u> <input type="checkbox"/> Tenant <input type="checkbox"/> Owner	<u>Cooking Fuel:</u> <input type="checkbox"/> Gas <input type="checkbox"/> Propane <input type="checkbox"/> Electric	<u>Cooking Fuel Paid By:</u> <input type="checkbox"/> Tenant <input type="checkbox"/> Owner	
<u>Sewer Type:</u> <input type="checkbox"/> Septic Tank <input type="checkbox"/> Public Sewer	<u>Sewer Paid By:</u> <input type="checkbox"/> Tenant <input type="checkbox"/> Owner	<u>Cooling Type:</u> <input type="checkbox"/> Central <input type="checkbox"/> None <input type="checkbox"/> Window/Wall	<u>Cooling Paid By:</u> <input type="checkbox"/> Tenant <input type="checkbox"/> Owner	<u>Handicap Accessible:</u> <input type="checkbox"/> Yes <input type="checkbox"/> No <u>Description/Comments:</u> _____ _____ _____		

PRINTED NAME: \_\_\_\_\_ SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

Additional copies of this form can be found at: [www.rcapsolutions.org/landlord-services](http://www.rcapsolutions.org/landlord-services)

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800.488.1969 • TTY 978.630.6754 • [www.rcapsolutions.org](http://www.rcapsolutions.org)  
Rental Assistance eFax: 508.519.0779 • HCEC eFax: 508.365.6008