



## **Environmental Technician Specialist**

The environmental specialist will work with a variety of small water and wastewater system operators, board members, community leaders, funding organizations, associations, committees. The overall purpose is to support small water and wastewater systems build sustainable capacity necessary to maintain and achieve compliance with the Safe Drinking Water Act and the Clean Water Act. The environmental specialist will also provide education and outreach to private well owners to understand their drinking water source and provide recommendations to ensure the best water quality possible.

### **Key Responsibilities:**

- Assist RCAP Solutions' Maine state lead fulfil contract requirements and grant deliverables.
- Provide guidance, technical assistance, and training to those addressing water and wastewater needs of their community.
- Conduct assessments to identify technical, managerial, or financial objectives & goals of communities.
- Set and manage, project tasks & milestones for rural or economically disadvantaged water and wastewater systems
- Act as a liaison for communities to stakeholders such as: funders, primacy agency, vendors, and/or other project members involved with the community.
- Handle multiple projects simultaneously and be able to adjust to changes in priorities
- Adapt, develop, and deliver training sessions both online and in person for water and wastewater sector.
- Write articles for "RCAP's Drop of Knowledge", "Rural Matters", or other publications as requested.
- Report monthly, quarterly, and annual grant deliverable activities through RCAP's project tracking database, the "DCS".

### **Education Requirements:**

- Bachelor's degree or equivalent experience in engineering, chemistry, geology, environmental science, geography, public health, public administration, or related field.
- Minimum of 5 years of experience in water operations wastewater operations, public health, community development, or infrastructure financing required. Experience in more than one of these areas desired.

### **Experience Requirements:**

- Familiarity working with agencies such as Maine DEP, Maine DWP, USDA-RD and USEPA
- Experience in project management concepts
- Proficient in MS Office, MS Teams, online training platforms and/or ability to learn new platforms and software
- Skilled at technical writing such as: environmental reports, income surveys, emergency response plans, asset management plans, funding applications, proposals, grant writing, budgets, rate analysis, etc.



**Certifications or Licensures:**

- Valid driver's license.
- Professional engineering license or high-level certified water operator desired.
- Maine water and/or wastewater license preferred or ability to achieve license(s) within 6 months.

**Working Conditions:**

- Entrepreneurial in nature; self-motivated; proven ability to work independently to achieve required objectives
- Must live in the state in which they are hired to represent. Variances from this requirement may be made on an individual basis to accommodate specific organizational needs but must receive prior approval by management.
- The position involves extensive travel requiring both daily and overnight trips which could include weekends and frequent evening meetings. Approximately 50% of time is likely to be spent out of the office in local, and/or overnight travel, and at meetings in other locations. NOTE: Travel has been limited and on an as needed basis during the COVID-19 pandemic.

Interested candidates, should submit a resume and cover letter to HR @rcapsolutions.org

**Location –Maine                      Grade: 18**

**Compensation and Benefits:**

RCAP Solutions, Inc. offers an excellent compensation and benefits package, including health, dental, 403b, vacation, 13 paid holidays, STD/LTD, etc.

**To Apply:**

Send cover letter and resume to our Human Resources Department or Email: HR @rcapsolutions.org or Fax: (978) 630-9651.